COLCHESTER BOARD OF EDUCATION
Budget Finance Committee Meeting

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Thursday, August 21, 2025
5:30 PM
Board of Education Central Office Conference Room

MINUTES

BOARD MEMBERS PRESENT : Christopher Rivers and Michelle Millington

ADMINISTRATION PRESENT : Assistant Superintendent Jessica L. Kuckel and Director of Pupil Services Eve Hurley

OTHERS PRESENT : Director of Finance and Operations Rachel Linkkila and Executive Assistant to the Superintendent Alyssa Fratoni

1. **MEETING OPENING**
   1.1. Call to Order
   C.Rivers called the meeting to order at 5:36 PM

   1.2 Roll Call
   C.Rivers and M.Millington present.

2. **PUBLIC COMMENT**
   2.1. For Public Comments, please see Policy 1120 *Public Comment and Correspondence at Board Meetings*
   None.

3. ***CONSENT AGENDA**
   3.1. *Approval of Budget Finance Committee Meeting Minutes of June 17, 2025
   Motion by: M.Millington
   Motion to approve.
   Second: C.Rivers
   Roll Call: All in favor
   Vote: Motion carried

4. ***PRIORITY DISCUSSION / ACTION ITEMS**
   4.1. *Discussion and Possible Action on End of Year Funds
   R.Linkkila went over both the budget transfer for more than $5000 and less than $5000. Excess money went into the health reserve account ($325,084).

   Motion by: M.Millington
   Motion to approve budget transfers less than $5,000.00 from last fiscal year.
   Second: C.Rivers
   Roll Call: All in favor
   Vote: Motion carried

Motion by: M.Millington
Motion to approve budget transfers over $5,000.00 from last fiscal year.
Second: C.Rivers
Roll Call: All in favor
Vote: Motion carried

4.2. *Budget Reports

R.Linkkila went over July 2025 budget reports, and the quarterly revenue report. She also went over the health reserve report for June 2025 and July 2025.

Motion by: M.Millington
Motion to accept budget reports
Second: C.Rivers
Roll Call: All in favor
Vote: Motion carried

4.3. *Budget Transfers

R.Linkkila went over both the budget transfers for over and under $5,000.00 for July 2025.

Motion by: M.Millington
Motion to approve budget transfers less than $5,000.00 for July 2025.
Second: C.Rivers
Roll Call: All in favor
Vote: Motion carried

Motion by: M.Millington
Motion to recommend approval of budget transfers over $5,000.00 for July 2025 to full board at next full meeting.
Second: C.Rivers
Roll Call: All in favor
Vote: Motion carried

4.4. *Special Education Update

E.Hurley provided an update on transportation. She noted that the contract extension has been completed, with increased access for Pre-K and IEP students. M&J will transport Pre-K students using bus services. Routing has been made more efficient, resulting in the elimination of four vans and greater use of minibuses.

5. ADJOURNMENT

Motion by: M.Millington
Motion to adjourn.
Second: C.Rivers
Roll Call: All in favor
Vote: Motion carried

C.Rivers adjourned the meeting at 6:29 PM

Respectfully submitted,

Afratoni

Alyssa Fratoni
Executive Assistant to the Superintendent